

## Fleming County Schools

### Overnight Trip Request

Sponsor's Name	
Date(s) of Trip	
Have arrangements been made in classes students will miss?	
<p><b>Attach list of students, chaperones, parents, and teachers. (A final list of all people going on the trip <u>must</u> be left in the school and submitted to the central office prior to the teachers/students departure. If you have male students attending the trip, you must have a male chaperone. If you have female students attending the trip, you must have a female chaperone).</b></p>	
Mode(s) of transportation	<input type="checkbox"/> Bus <input type="checkbox"/> Charter Bus <input type="checkbox"/> Charter Shuttle
Itinerary (included sites, motels/hotels)	
Objectives	
How will you evaluate the success of this trip? (Evaluation must be filed in principal's office within one week of return)	
What financial arrangements have been made for students?	
<p>Sponsor should attach any other documentation he/she wishes.            Principals must insure that <u>ALL</u> the information is included. (Signature indicates all information is included and principal recommends approval).</p>	
Principal's Signature	Date of Signature
Board Chairperson's Signature	Date of Signature