

Ewing Elementary School

Site Base Decision Making Council Minutes

Meeting Date: August 5, 2015

Location: EES Library

Members present: Michelle Hunt, Jill Bradley, Lisa DeHart, Shawnda Fizer, Jeremy McCleese, and Betsey Niel

Guests: None

- I. Call to Order: Meeting was called to order by Michelle Hunt.
- II. Moment of Silence: Council members observed a moment of silence.
- III. Welcome Guests: No guests were present.
- IV. Approve Agenda: On a motion by Mrs. Fizer and a second by Mrs. Bradley the council approved the meeting agenda.
- V. Approve Minutes: On a motion by Mr. McCleese and a second by Mrs. Niel the council approved the minutes of the July 31, 2015 meeting.
- VI. Old Business: Mrs. Hunt informed the council that plans had been finalized for the Open House on August 11, 2015. We will be hosting a spaghetti supper from 4:00 p.m. to 6:00 p.m. Mrs. Hunt still needs to contact Southern States about donating mulch for the playground. She also reported that Stephanie Emmons has not been available to work on setting up the mentor program. Also, she reported that Kristy Orem is planning on having Martina Lytle visit our school to provide a motivational talk with students. On a motion by Mrs. Fizer and a second by Mrs. Niel the council approved the report of Old Business.
- VII. New Business:
 - a. Financial Reports
 - i. School Activity Accounts – council reviewed the school activity accounts and Mrs. Hunt reported that these accounts were to be used for student incentives and not instructional funds.
 - ii. She reported that we have a Charitable Gaming license and the teachers can raffle their baskets for the fall festival. Games and raffles will not go through the PTO account. Mrs. Hunt also stated that she will be asking all homeroom teachers to plan one big field trip at the end of the year for their students.
 - iii. The council reviewed the MUNIS accounts with Mrs. Hunt and she explained that this is the amount that the school receives from SEEK funds. Mrs. Hunt stated that from these funds we have purchased History Alive workbooks for 5th grade, Geography Alive textbooks and workbooks for 6th grade from our 2015 budget. The district has purchased Moby Max

for the school and the school has purchased Headsprout, and IXL. These programs will be used in the computer lab.

On a motion by Mrs. Fizer and a second by Mrs. Bradley the council approved the finance report.

- b. Positive Behavior Plan for 2015-2016 – Mrs. Hunt presented the PBIS Pirate Behavior Play book that all Ewing Elementary students and staff will be using for the upcoming school year. The purpose of this program is to teach and praise positive student behavior. She explained that all staff will use this plan consistently in all areas of the school. There will be incentives and rewards for whole class and also on an individual student basis. Teachers will be submitting a Classroom Management Plan that will also be used this school year. Procedures will be posted in all classrooms.

On a motion by Mrs. DeHart and a second by Mr. McCleese the council approved the Positive Behavior Plan Play Book for Ewing Elementary.

- c. Emergency Management Plan – Mrs. Hunt reviewed with the council the emergency management plan for Ewing Elementary. She stated that all staff will be trained in August on their responsibilities in executing the plan. We will also schedule safety drills and keep a log of when they are completed.

On a motion by Mrs. Niel and a second by Mrs. Bradley the council approved the emergency management plan.

- d. ESS Daytime Tutoring – Council moved on a motion by Mrs. Fizer and a second by Mrs. DeHart to move to closed session at 5:30 p.m. to discuss personnel for ESS Daytime Tutoring. Mrs. Hunt reported that after reviewing student data our focus will be in the areas of reading and math. Council then reviewed applicants for the position of Math ESS teacher. Closed session was tabled at 5:40 p.m. on a motion by Mrs. Bradley and a second by Mr. McCleese to allow council members to attend the PTO meeting. Closed session reconvened at 6:40 and discussion was held to review those applicants at this time. After much discussion applicants were ranked for the position depending upon availability. On a motion by Mrs. Fizer and a second by Mr. McCleese council approved this recommendation.

VIII. Upcoming Dates: Mrs. Hunt informed the council of upcoming events for the beginning of the school year.

August 10, 2015 – Professional Development day for staff

Kindergarten Jumpstart – August 7th

Open House – August 11th Spaghetti Dinner from 4:00 p.m. to 6:00 p.m. and Meet and Greet from 5:00 p.m. – 7:00 p.m.

1st day of school for students – August 12th

August 13th and 14th – Benchmark Pre-assessment
October 1st – Fall Festival

- IX. Curriculum, Instruction, and Assessment – Mrs. Hunt reported to council that the following will be implemented and put into place at Ewing for the upcoming school year: Engage NY Math and ELA
- X. On a motion by Mrs. DeHart and a second by Mr. McCleese council moved to change the start time of council meetings to 4:30 p.m.
- XI. Adjourn: Upon a motion by Mrs. Niel and a second by Mr. McCleese council approved to end closed session at 7:30 p.m. and meeting was adjourned.