

Ewing Elementary School

Site Base Decision Making Council Minutes

Meeting Date: September 8, 2015

Location: EES Library

Members present: Michelle Hunt, Jill Bradley, Lisa DeHart, Shawnda Fizer, Jeremy McCleese, and Betsey Niel

Guests: Melissa James

- I. Call to Order: Meeting was called to order by Michelle Hunt.
- II. Moment of Silence: Council members observed a moment of silence.
- III. Welcome Guests – Melissa James
- IV. Approve Agenda: On a motion by Mrs. Fizer and a second by Mrs. Bradley the council approved the meeting agenda.
- V. Approve Minutes: On a motion by Mr. McCleese and a second by Mrs. Niel the council approved the minutes of the August 5, 2015 meeting.
- VI. Old Business: Mrs. Hunt informed the council that Mrs. Franke's class is working on a mentor program with the FCHS Student Council. The PBIS is being used consistently throughout the school and the students are responding well. All emergency drills are being practiced. Both of the ESS teachers have been in the building and have met with teachers to identify students they will be working with. We are still using Engage NY for math and reading. All teachers are participating in raffling baskets for their classrooms for fall festival. On a motion by Mrs. Fizer and a second by Mrs. Bradley the council approved the report of Old Business.
- VII. New Business:
 - a. Financial Reports
 - i. School Activity Accounts – council reviewed the August school activity accounts and Mrs. Hunt reported that the Staff Account activity was from the staff donating \$25 for casual Friday and that the funds will be used by the staff for Christmas Dinner. On a motion by Mrs. DeHart and a second by Mrs. Bradley, council approved the report of School Activity Funds.
 - ii. The council reviewed the August 2015 MUNIS accounts with Mrs. Hunt and she explained that this is the amount that the school receives from SEEK funds. Mrs. Hunt stated that teachers need to spend their instructional funds by January 1, 2016. On a motion by Mrs. Fizer and a second by Mrs. DeHart, council approved the report of MUNIS accounts.
 - b. Month 1 Attendance Report – Mrs. Hunt reported that the school attendance for 2015-2016 school year is averaging 97.59% compared to an average of 97.62% for the same time period of the 2014-2015 school year. She also stated that she

will be creating a weekly Staff Attendance vs. Student Attendance board to promote attendance at school. On a motion by Mrs. Niel and a second by Mrs. Fizer, council approved the attendance report.

- c. PLC Protocol for 2015-2016 – Mrs. Hunt presented a PLC Protocol document to council that will be a guide for teachers will use for PLC Grade Level Meetings. Upon review of the document and on a motion by Mrs. DeHart and a second by Mrs. Fizer, council approved the PLC Protocol document.
 - d. New Hire – on a motion by Mrs. Bradley and a second by Mrs. Niel council voted to table this item until after the PTO meeting.
- VIII. Curriculum, Instruction, and Assessment –
- a. Benchmark Pre-assessment – Mrs. Hunt reported that the results of the Benchmark Pre-assessment showed that our students performed pretty evenly with the district. Projected proficiency results have been posted on the bulletin board in the front hallway.
 - b. MAP testing – MAP testing is in progress and will continue through September 18, 2015.
 - c. Primary Update – Mrs. Bradley reported that all primary grades are using Engage NY for reading and math. The pacing of instruction is improving as teachers become more comfortable with the curriculum.
 - d. Intermediate Update – Mrs. Fizer reported that Engage NY pacing for reading and math seems to be getting better, and teachers are using supplemental PowerPoint presentations to help manage the pacing of the curriculum.
- IX. Upcoming Dates: Mrs. Hunt informed the council of upcoming events for the Ewing Elementary.
- September 10th, 11th, and 14th – MDC and LDC Coaches Meetings: Mrs. DeHart, Mrs. Fizer, and Mrs. Shannon will represent Ewing at these meetings.
 - September 17th – District Leadership Team Meeting: Mrs. Bradley and Mrs. Franke will represent Ewing on this committee.
 - September 22nd – School wide PLC
 - September 22nd – Environmental Day for 5th grade
 - September 24th – Statewide High Attendance Day
 - September 29th – Feed the Mind for grades 4, 5, and 6 at Rupp Arena
 - October 1st – Fall Festival
 - October 5th – Benchmark Testing begins
 - October 8th – Health Fair 6th grade
 - October 14th – PLC with Latisha Sparks
- X. Other – next council meeting will be Tuesday, October 13, 2015 at 4:30 p.m.
- XI. At 5:20 council moved to closed session to discuss personnel item of a new hire for Ewing Elementary.

XII. Adjourn: Upon a motion by Mrs. Fizer and a second by Mr. Niel council approved to adjourn at 5:30 p.m.