

Ewing Elementary School

Site Base Decision Making Council Minutes

Meeting Date: July 14, 2015

Location: EES Library

Members present: Michelle Hunt, Jill Bradley, Lisa DeHart, Shawnda Fizer, Jeremy McCleese, and Betsey Neil

Guests: Ashley Kinder and Jeff Perkins

- I. Call to Order: Meeting was called to order by Michelle Hunt.
- II. Moment of Silence: Council members observed a moment of silence.
- III. Welcome Guests: Mrs. Hunt welcomed our guests to the council meeting.
- IV. Approve Agenda: On a motion by Mrs. Bradley and a second by Mrs. Fizer the council approved the meeting agenda.
- V. Statement of Ethics: Council members were given a Statement of Ethics to review and sign. Mrs. Hunt stated that the council needs to work as a team, and that it is important to be careful and mindful of what is discussed outside of the school concerning council meetings and business.
- VI. Old Business: Mrs. Hunt reviewed the agenda from the June council meeting and stated that council members would be receiving the Monthly Financial Report, as well as, the Monthly Munis Report. On a motion by Mrs. Fizer and a second by Mrs. Neil the council approved the report of Old Business.
- VII. New Business:
 - a. Finance Report
 - i. June Monthly Finance Statement: Mrs. Hunt presented the June Finance report with council members. She stated that some activity accounts have been deleted (i.e. teachers who are no longer employed at EES) and some accounts had been combined into one account (Donation accounts will now be under the FRYSC account), and the Juice account will be used for Drama. On a motion by Mrs. Bradley and a second by Mrs. Fizer the council approved the June Finance Statement.
 - ii. Annual Financial Statement: Mrs. Hunt reviewed the 2015-2016 Instructional Budget with council members. On a motion by Mrs. Fizer and a second by Mr. McCleese the council approved the budget.
 - b. 2015-2016 Certified/Classified Assignments: Mrs. Hunt reviewed the staff assignments for the upcoming school year with council members. She stated that all classrooms will be self-contained with the exception of 6th grade. The assignments for 4th and 5th grade will be finalized when a new teacher is hired to eliminate the split class. Mrs. Becky Crump will be the Instructional Aide in Kindergarten, and Mrs. Missy Harmon has been transferred to Flemingsburg

Elementary. Mrs. Hunt stated the classrooms should be open for parents/volunteers/community partners. On a motion by Mrs. Neil and a second by Mrs. Bradley the council approved the 2015-2016 Certified/Classified Assignments.

- c. 2015-2016 Master Schedule: Mrs. Hunt informed the council that the master bell schedule had been changed and approved by the Board. The start time will be 7:35 (Tardy Bell is at this time also) and the instructional day will end at 3:10. Students can be at school beginning at 7:00 a.m. Certified Staff will be rotating morning duty, there will be two staff members outside to assist students who are dropped off and one staff member will be assisting with bus duty. The Pledge of Allegiance will be recited school wide each morning at 8:20 followed by morning announcements. Sixth grade students will be taught proper flag etiquette and will be responsible for lowering the flag each afternoon. The Master Schedule was reviewed and Mrs. Hunt reported that all students will receive special classes (i.e. Art/Music/Gym) every day; they will also have library twice a week, and computer lab every day. Teachers will also have 70 minutes of planning twice a week. Mrs. Hargett will also be working with teachers in the classroom on Tuesday and Thursday. On a motion by Mrs. Fizer and a second by Mrs. Bradley the Master Schedule was approved by the council.
 - d. Leadership Committee recommendations: Mrs. Hunt asked for recommendations for the 2015-2016 Leadership Committee. The committee will consist of the Principal recommendation, one Primary and Intermediate Teacher, one Special Ed Teacher, one Classified Staff Employee, Central Office Liaison, and Guidance Counselor. On a motion by Mr. McCleese and a second by Mrs. DeHart the council approved the following staff member to serve on the Leadership Committee: Becky Crump, Kim Shannon, Jill Bradley, Jeff Perkins, Shawnda Fizer, Natalie Leet, Melissa James, and Michelle Hunt.
 - e. Closed Session: On a motion by Mrs. Neil and a second by Mrs. DeHart the council approved to meet in closed session at the conclusion of the PTO meeting.
- VIII. Upcoming Dates: Mrs. Hunt informed the council of upcoming events for the beginning of the school year.
- Kindergarten Jumpstart – August 7th
 - Open House – August 11th from 5:00 p.m. – 7:00 p.m.
 - 1st day of school – August 12th
 - August 13th and 14th - Benchmark Pre-Assessment (except Kindergarten)
 - SBDM meetings will be held on the second Tuesday of each month at 4:00 p.m.
 - PTO meetings will be held on the second Tuesday of each month at 5:00 p.m.
 - PLC meetings will be held on the fourth Tuesday of each month for two hours
- IX. Other: Next scheduled SBDM meeting will be August 5, 2015 at 4:00 p.m.
- X. Adjourn: On a motion by Mrs. Bradley and a second by Mrs. Neil the council moved that the meeting be adjourned at 7:30 p.m.