

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) NOTICE FOR DIRECTORY INFORMATION

The Family Education Rights and Privacy Act (FERPA), a Federal law, requires that Fleming County School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your student's education records. However, Fleming County School District may disclose appropriately designated "directory information" without written consent, unless you have provided written notice to the Superintendent to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Fleming County School District to include this type of information from your student's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
 - The annual yearbook;
 - Honor roll or other recognition lists;
 - Graduation programs; and
 - Sports activity sheets, such as for football, showing weight and height of players
- directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent.

If you do not want Fleming County School District to disclose directory information from your student's education records without your prior written consent, you must notify the District in writing upon registration. Fleming County School District has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Weight and height of members of athletic teams
- Telephone listings
- Degrees, honors, and awards received
- Electronic mail address
- The most recent educational agency or institution attended
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level

When a student attains the age of 18 years old and/or is enrolled in an institution of post-secondary education, his/her parents/guardians no longer have the right to grant review, inspection, or copies of the student's records. The student has acquired the sole right to review or grant reviews and inspections of the records. Therefore, all written permission must come from the student for review, inspection, and transfer of copies of information in the student's folders. Officials of schools, in which a student enrolls, may request and receive records without parents/guardians or eligible student permission. A formal written request to have access to a student's records or a valid court order must be received in all other cases. For persons authorized by the parents/guardians to examine the records, the request must be written consent from the student's parents/guardians or eligible student specifying records to be released, the reasons for such release, and to whom, and with a copy of the records to be released to the student's parents/guardians and the student if so desired. School personnel, principals, assistant principals, counselors, current teachers, Director of Pupil Personnel, superintendent, attendance clerks, may review, inspect or receive copies of student's records without permission from parents/guardians and 18 year olds or older students.