



**Simons Middle School
SBDM Meeting Minutes
September 26, 2016 – 4:30 PM
SMS Conference Room**



Our Vision is to become a "Top 25" Middle School and a School of Distinction

Members Present: Jesse Bacon, Brad Hay, Jim Gooding, Becky McGinnis, and Mara Earlywine

- I. Meeting called to order.
- II. Agenda approved.
- III. Welcome new SBDM Member
 - a) Statement of Ethics
- IV. Approval of Minutes from August 15th Regular Meeting
- V. Personnel Update
 - a) Instructional Aide – Brooke Meade for library
- VI. Month 1 Attendance Report Approved
- VII. Financial Report approved
 - a) School Activity Fund August 2016
 - b) School Instructional Funds – August 2016
- VIII. Meeting Agenda and Minutes
 - a) Administrative Team: 8/15, 8/22, 9/6, 9/12
 - b) Leadership Team: 8/22, 9/12
 - c) School Culture & Resources: 8/24
 - d) Faculty Meetings: 8/17, 9/7, 9/12, 9/21
- IX. Open Meetings and Records Retention
 - a) Your Duty Under Law
 - b) Managing Government Records
 - c) Proof of Receipt
- X. Curriculum, Instruction and Assessment Update
 - a) PLC Update
 - b) ELEOT Data
 - c) MAP Assessment & Upcoming Benchmarks
 - d) District Formative Review
- XI. Open Chair
- XII. Other
- XIII. Next Meeting Date: Monday, October 17, 2016 @ 4:30
- XIV. Adjourn

STATEMENT OF ETHICS FOR THE SIMONS MIDDLE SCHOOL COUNCIL

Members of the Simons Middle School Council, while representing teachers, parents, and school administrators, have the educational welfare of the students served by the school as its highest priority. We acknowledge that the school belongs to the public it serves and that our responsibilities as a council member requires gathering and giving accurate information and making decisions that will be in the best interest of the students. We further acknowledge that we can best meet our responsibilities when we work as a team, show respect for one another, show honesty, and demonstrate a commitment to the school and to our responsibilities.

Refraining from discussing information that can be detrimental to a person or a group is a behavioral standard by which the council will abide.

The responsibilities of the council and these acknowledgments require each council member to maintain standards of exemplary professional behavior. Each council member and the council as a whole will be observed and appraised by the faculty, students, and community. In the interest of the school and each student served by the school, the council subscribes to the following statements of ethical standards.

Members of the council shall:

- Make the well-being of students the fundamental value in all decision making actions.
- Fulfill responsibilities with honesty and integrity.
- Obey local, state, and national laws.
- Abide by policies set by the council.
- Demonstrate a willingness to work as a team.
- Demonstrate a willingness to compromise in the interest of the welfare of students.
- Show support of decisions made by the council.
- Avoid sharing information that is considered confidential by the council.
- Represent his/her constituency group as accurately as possible.
- Demonstrate commitment to the work of the council and to the school.
- Avoid using positions for personal gain through political, social, religious, economic, or other influence.
- Demonstrate respect for all people regardless of race, national origin, sex, religion, and political affiliations.

Signed this 15th Day of July, 2016.



Simons Middle School Council Member

PROOF OF RECEIPT

(Keep completed form on agency premises)

Under the terms of KRS 15.257, enacted by the 2005 General Assembly and available for review on the Legislative Research Commission's website at <http://www.lrc.ky.gov/record/05rs/hb77.htm>, county judge/executives, mayors, city attorneys, county attorneys, superintendents of public school districts, presidents of public universities, and attorneys for public school districts and universities must distribute "Your Duty Under the Law" and "Managing Public Records" to each elected or appointed official or member within sixty days of receipt from the Attorney General of newly revised versions of these publications or to all newly elected public officials and newly elected or appointed members described below within sixty days of the day their terms of office begin.

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Signature: 

Name (printed or typed): Jesse Bacon

Name of Public Agency: Simons Middle School / Fleming Co Schools

Your position or function: Principal - SBDM Chair

Agency Address: 242 West Water Street Flemingsburg Ky 41041

Agency Phone: 606-845-9331

Agency E-mail: jesse.bacon@Fleming.Ky.schools.us

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Signature: Jordan Fritz

Name (printed or typed): Jordan Fritz

Name of Public Agency: Simons Middle School / Fleming County Schools

Your position or function: Teacher / Athletic Director

Agency Address: 242 Westwater St. Flemingsburg, KY 41041

Agency Phone: (606) 845-9331

Agency E-mail: jordan.fritz@Fleming.kyschools.us

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Signature: Mara Earlywine

Name (printed or typed): Mara Earlywine

Name of Public Agency: SMS SBDM

Your position or function: Parent Representative

Agency Address: 242 West Water Street Flemingsburg Ky

Agency Phone: 606-845-7371

Agency E-mail: _____

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Signature: Rebecca McGinnis

Name (printed or typed): Rebecca McGinnis

Name of Public Agency: Sms SBDM

Your position or function: Parent Representative

Agency Address: 242 West Water St Flemingsburg Ky

Agency Phone: 606-845-9331

Agency E-mail: _____

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Signature: James Gooding

Name (printed or typed): James Gooding

Name of Public Agency: Fleming County Schools / SMS

Your position or function: SBDM Teacher Member

Agency Address: _____

Agency Phone: _____

Agency E-mail: _____

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Signature: 

Name (printed or typed): Brad Hay

Name of Public Agency: Fleming Co. Schools / SMS

Your position or function: SBDM Member / Teacher

Agency Address: _____

Agency Phone: _____

Agency E-mail: _____

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