



SIMONS MIDDLE SCHOOL

“Home of the Cougars”

242 W. Water Street

Flemingsburg, KY 41041



Jesse Bacon
Principal

Whitney Wilson
Assistant Principal

Kim Perkins
Guidance Counselor

Pauletta Lawson
Admin. Asst./Treasurer

Cheryl Roberts
Attendance Clerk

Mendy High
FRYSC Coordinator

Jordan Fritz
Athletics Director

SBDM Members
Jesse Bacon
Sadie Hamm
Jim Gooding
Brad Hay
Mara Earlywine
Jenny Sims

Simons Middle School SBDM Minutes

November 27, 2017 – 5:00 PM

SMS Conference Room

1. **Call to Order / Welcome Guests**
2. **Approval of Agenda** – The agenda was approved as presented with no additions or deletions.
3. **Approval of Meeting Minutes – Action**
 - a. [October 16, 2017 Regular Meeting](#) - No changes to the October minutes were requested and the minutes were approved as presented.
4. **Approval of Financial Reports – Action**
 - a. School Activity Funds
 - i. [October 2017](#) - Mr. Bacon reported that all activity accounts were in good standing. There were no questions and the activity fund report was approved as presented.
 - b. School Instructional Funds
 - i. [October 2017](#) - Mr. Bacon reported that central office staff had informed him that there were some errors in the October Instructional fund reports. The October report will be presented at the next SBDM Council Meeting for formal approval.
5. **SBDM Policy Revisions (1st Readings)** – Mr. Bacon presented the following policy revisions for a first reading. The proposed policy changes come from committee recommendations. Mr. Bacon encouraged SBDM members to read over the policy revisions carefully and suggest possible edits or revisions prior to the next meeting, where the policies will be presented for a second reading and formal approval. There were no immediate questions concerning the policy revisions.
 - a. [11.1 - Development & Implementation of Professional Development](#)
 - b. [11.2 - Determination of Which Instructional Materials will be Provided in the School](#)
6. **Curriculum, Instruction, & Assessment Update – Information**
 - a. [Benchmark Assessment Results - Round 1](#) - Mr. Bacon presented the results from the first round of Benchmark assessments in Reading and Math.

Main Office (606) 845-9331 Fax (606) 849-2309

Website: www.fleming.kyschools.us Facebook: www.facebook.com/SMSCougars Twitter: @SMSCougars



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- b. [Exhibition Night](#) - An overview of the upcoming Exhibition Night was discussed.
- c. [Fast Pass Writing](#) - Mr. Bacon presented the plans for a new writing program the Curriculum and Instruction committee is recommending for addressing deficiencies in the school writing scores. The program will begin upon return from Thanksgiving Break.
- d. [Innovation Team Update](#) - An update on the progress of the Innovation Team was provided

7. Committee Updates – Mr. Bacon provided written committee reports from the following committees.

- a. School Culture and Resources Committee
- b. Curriculum and Instruction Committee

8. Open Chair - No requests to speak

9. Other - No other items were discussed

10. Next Meeting Date: Monday December 18, 2017 at 5:00 PM

11. Adjourn - The meeting was adjourned

Culture & Climate Committee Report

Members: Amy Wagner (chair), Tracy Moran (secretary), Ashley Ellison, Sheila Lamb, Michael Crowder.

The Culture/Climate committee has had a busy year. We meet the first Wednesday each month in the library at 3:10. Our first meeting we appointed Tracy Moran as secretary. Ashley Ellison will take over as chair when Amy Wagner is gone for maternity leave at the end of the year.

Our committee has worked on a variety of different activities this year:

- Staff Pot Luck on October 5, 2017 (Mr. Fritz provided the Rib-eyes)
- Halloween Boo's- month of October
- 1st Semester Honor Roll Reward- Popcorn and movie in auditorium
- Staff Holiday Pot luck- December 8, 2017
- Staff Christmas Ornament exchange- December 13 during our faculty meeting
- A way to help fund our committee (rewarding students for honor roll) is on Tuesday's we will collect \$1 from anyone who wants to wear an Ugly Christmas sweater/shirt and jeans.

We have discussed two areas in our school that we would like to "change" and give an update. One area is the teacher's faculty lounge, and the other is the student restrooms. We have some great ideas, but are thinking we would need the summer to tackle those "big" jobs. Our next meeting will be Wednesday, December 6 @ 3:10 in the library.

The focus of the Curriculum and Instruction Committee has been how to improve student writing at SMS. Based on summative data from last year's KPREP, we learned that there is a huge need for specific writing instruction in both grades as well as intentionally planned writing events that are real-world applicable.

As a committee, we felt it best to make sure that all stakeholders in the building are involved in creating a culture of literacy in our school. With the help of our administrators, we came up with a school-wide opportunity for all students to receive specific writing instruction. By adjusting our everyday schedule to a break day schedule, we are able to offer this class to every student without impacting their schedule and without taking away the privilege of enjoying elective courses.

Beginning, Tuesday, November 28th, every student will report to their homeroom at 2:25, where they will begin the first module of our Fast Pass+ Writing Course. This course has been designed by our ELA Department and includes lesson plans and formative assessments. In this course, students will be introduced to the 3 modes of writing, the characteristics of each, how to build each from beginning to end, practice opportunities along the way, peer feedback, and teacher feedback. This course is designed to end in April.

Ultimately, the purpose of this class is to teach students how to write so they can take what they've learned back to their content areas classes and apply it to writing situations assigned in Science, Social Studies, Art, PE, Music, etc., for summative purposes.

It is our vision that this class will help better prepare our students for content area, high school, and collegiate writing, which will, in turn, prepare them for their On-Demand Writing Assessment in the spring.