**Change of Location – Fixed Asset**

|  |  |  |  |
| --- | --- | --- | --- |
| Fixed Asset Tag | Click here to enter text. | Model Number | Click here to enter text. |
|  |
| Serial Number | Click here to enter text. | Model Year | Click here to enter text. |
|  |
| Manufacture | Click here to enter text. | Description | Click here to enter text. |
|  |
| School Asset is located in | Click here to enter text. | Room Asset is located in | Click here to enter text. |
|  |
| School Asset is moved to | Click here to enter text. | Room Asset is moved into | Click here to enter text. |
|  |
| Date of move | Click here to enter text. | Moved by |
|  |
| Date | Click here to enter text. |
|  |
| Munis Posting Date | Click here to enter text. |
| Intitials | Click here to enter text. |