

Community Relations Framework – Monument Park

Fleming County Schools Monument Park Recognition

From time to time, members of the Fleming County Schools community have distinguished themselves in ways that have brought great honor and pride to our community. This includes teachers, students and staff members who have in some way achieved notoriety in their chosen area of expertise. Such individuals may have attained state and/or national recognition, or in some way been recognized by their community/peers for outstanding achievement. Those fields may include, but are not limited to, education, business, legal service, politics and government, military service, athletics, theatre and the arts, philanthropic endeavors and community service.

To honor these individuals, Monument Park will be established. Induction into this prestigious recognition will be reserved for *only* those individuals who have truly distinguished themselves and shall be regarded as a highly coveted honor. In other words, this recognition is reserved for those distinctive individuals whose commitment to education is unparalleled. To be inducted, a candidate must be nominated in accordance with the following procedures, meet a rigorous set of criteria and pass a rigorous evaluation process by the Fleming County High School SBDM, the Superintendent, the Superintendent's Ad Hoc Committee, and the Board of Education. Inductees will be honored with a personalized monument (6 feet tall by 3 feet wide with a maximum base height of 2 feet) that will be displayed in perpetuity at Monument Park. Monument Park inductees will be announced annually, by August 1st, by the chairman of the Board of Education, after a rigorous evaluation process. An Inductee Ceremony will occur at the most feasible date after announcement on August 1st and creation of the inductee monument.

Monument Park Eligibility Criteria

To be considered, a candidate must meet the following requirements, as appropriate to his/her particular field of distinction. The Fleming County High School SBDM, the Superintendent, the Superintendent's Ad Hoc Committee and Board of Education will consider successful compliance with these criteria as part of an applicant's overall nomination. Meeting this criteria alone will not guarantee induction into Monument Park.

- To be eligible for consideration, a student/former student must be a graduate of Fleming County High School or a graduate of one of Fleming County Schools prior to consolidation.
- Faculty/staff members must have attained their prominence while employed by Fleming County Schools.
- Nominees shall have graduated a minimum of five years prior to being inducted.
- Faculty/Staff must have been retired a minimum of five years prior to being inducted.
- Faculty/Staff must have retired from Fleming County Schools.
- No Superintendent, Principal, School Administrator, District Administrator, or Board of Education member may be recognized.
- A candidate should have distinguished him/herself in a way that attained positive national prominence, or by being honored by his/her peers in a manner reserved for individuals at the top of that particular profession or endeavor.

- A candidate who is elected to statewide or federal office, or who has appointed to serve the government in a high profile (i.e. cabinet, ambassadorship) capacity may be eligible for consideration.
- An individual who has distinguished him/herself in a national volunteer or philanthropic capacity in such a way that those efforts had a measurable impact on society, or if the individual received national recognition for their efforts.
- Any candidate who serves in the military and is recognized for bravery, valor or leadership at the highest levels (i.e. Purple Heart) may be considered.
- Recognition may be granted posthumously.
- All candidates must be considered to be individuals of good character. An honoree must demonstrate that he/she is person of integrity and good moral ethics. Conviction of a felony, dishonorable discharge, revocation or suspension of teaching license will prevent an otherwise qualified candidate from consideration.
- If a person is inducted into Monument Park, but subsequently commits an act deemed to be unworthy of this prestigious recognition or is deemed by the Fleming County Board of Education not to represent the values and expectations of the school districts, will have his/her membership revoked.

Monument Park Application Process

An individual may be nominated by any person who has direct knowledge of the candidate's achievements. Residency in Fleming County is not a requirement for submitting a nomination, but the nominator must be accessible throughout the entire evaluation process (SBDM Review, Superintendent's Review, Superintendent's Ad Hoc Committee Review, and Board of Education Review). Throughout the evaluation clarification or additional information may be necessary. In addition, anyone submitting an application assumes responsibility for all costs of procuring the monument, should the candidate's application be approved. All monuments must meet the guidelines and specifications outlined below.

The Review Process:

1. Nomination Form submitted to the Superintendent by February 15th, using the Monument Park Nomination Form, with accompanying information about the candidate, and a petition of 100 signatures. Signatures must be from adults of legal age, a current member of the Fleming County community, or a graduate of Fleming County Schools
2. Superintendent forwards Nomination Form to the Fleming County High School SBDM, who then must approve or deny the recommendation by March 31st.
3. The Superintendent forms an Ad Hoc Committee to Review the candidate's nomination only after the SBDM Council Approval.
4. If candidate's nomination is approved by the Ad Hoc Committee, the superintendent will then provide an opportunity for public input for 90 days, using surveys. Notification of Nomination must be posted as a public notice in the local newspaper(s), on social media, and on the district's homepage.
5. The superintendent will forward the applicant's nomination, along with any and all public comments to the Board of Education for final approval. The Board of Education reserves the right to approve or deny any candidate's nomination. The

Board of Education may not make a determination (approve/deny) about the candidate's nomination without following steps 1 through 5. No board member may make a nomination, as the Board of Education is involved in the nominee review process.

Application components must include:

- Completed "Fleming County Schools Monument Park" application form
- A petition containing 100 signatures of current Fleming County Residents or graduates of Fleming County High School or another Fleming County School prior to consolidation.
- Statement detailing specific reasons for candidate's eligibility.
- 3 - Letters of support (recommendations) from additional individuals who can speak with direct knowledge about the candidate's accomplishments
- Supporting documentation which may include published or printed materials, photographs, videos or any other materials that may help the Review Committee in its deliberations
- Submission of a suitable photograph for reproduction.

The Superintendent's Ad Hoc Monument Park Review Committee

The Superintendent's Ad Hoc Monument Park Review Committee is a group of 11 individuals comprised as follows:

Superintendent of Schools (Non-Voting Member – observer to guarantee process is followed as outlined and to help committee with logistics and information collection)

1 Member from the Fleming County Historical Society (Chair)

1 Member from the Fleming County Chamber of Commerce (Vice Chair)

1 Member that represents Fleming County Tourism

2 At-Large Community Members selected by the Superintendent

2 Members from the District's Athletic Committee

2 Current Parents/Guardians

2 Teachers/Staff Members

The Committee's responsibilities include:

- Review of each nomination for the Monument Park recognition
- Review of each nomination for alignment to the established and rigorous criteria.
- Make final recommendation (approve/deny) to the Board of Education. The Board of Education reserves the right to make final determination.
- Periodic review of eligibility criteria and make recommendations for policy/procedure update, after the initial Board of Education approval
- Responsibility for considering and resolving all issues that may arise related to the Monument Park program.

The committee represents the entire Fleming County community. Monument Park is expected to be a first of its kind in Kentucky and will be a tourism attraction. Furthermore, will be part of

Fleming County history going forward. The recognition of Monument Park is distinctive and must represent the values and expectations of Fleming County Schools, the Fleming County Board of Education, and the Fleming County community.

Monument Park Ad Hoc Committee Procedures for Selecting Inductees

The Superintendent's Ad Hoc Committee:

a. Will be chaired by a Member from the Fleming County Historical Society and co-chaired by a member from the Fleming County Chamber of Commerce. The superintendent will work closely with each organization to identify an annual member that will have no conflict of interest due to previous work experience or family relationships.

b. Will meet annually to select a candidate based on the criteria within these guidelines.

2. The duties and responsibilities of Superintendent Ad Hoc Committee shall be as follows:

a. Attend the regular scheduled selection meetings.

b. Annually evaluate the nominations of individuals submitted who fulfill the requirements for consideration.

c. Approve only one individual annually who has significant and or long-term contributions to Fleming County High School or Fleming County Schools and/or who has distinguished him or herself in the areas of education, business, legal service, politics and government, military service, athletics, theatre and the arts, philanthropic endeavors and community service.

d. Evaluate and update the policies and operational procedures of the Monument Park Recognition Program on an annual basis. Provide recommendation for considerations to the Fleming County Board of Education.

e. Validate and approve all worthy candidates for induction, while keeping to one inductee annually.

f. Keep all action of the Superintendent's Ad Hoc Committee confidential. Members will have to sign confidentially forms before joining the committee.

The Ad Hoc Committee, must address any nomination annually and forward only one recommendation to the Board of Education for final approval of induction. The Board of Education reserves the right to approve or deny any inductee nomination once submitted to the board of education.

Any of the above honors can be denied by the Fleming County Board of Education if an individual is involved with conduct that doesn't serve the best interest of Fleming County Schools or the values of Fleming County Board of Education.

Monument Park Requirements and Standards

Any individual who nominates a candidate who is approved for induction into Monument Park assumes financial responsibility for the costs of the monument and installation. Those funds may be donated directly by the individual who sponsors the nomination or, that person may choose to solicit donations to raise the necessary amount of funding. The cost of the monument must be submitted to Fleming County Schools prior to the district ordering the monument. Fleming

County Schools will be responsible for ordering the monument after funds have been donated by the individual or organization.

Each monument must meet specific guidelines as developed by the Fleming County Board of Education. These guidelines will be maintained by the Superintendent of Schools and will include requirements for uniformity with regard to:

- All monuments will be ordered through the Superintendent's Office, who will ensure uniformity of size, color and materials for each monument.
- To the extent possible, all monuments will be purchased from a single vendor, who will ensure year-over-year conformity.
- The monument will be six feet high by three feet wide, with a maximum base height of two feet, for a total height of 8 feet, made of black granite, with one copper/bronze picture of the inductee.
- An inductee's monument should include the following details:
 - Inductee's Legal Name, preferred name can be used – if appropriate
 - Year of Graduation from Fleming County High school or Fleming County Schools prior to consolidation (student)
 - Years of Service (faculty/staff member)
 - 2-3 sentence description of inductee's accomplishments.
 - Identification of the Nominating/Sponsoring Individual/Organization
 - Year of Induction
- All plaque inscriptions must be approved by the Superintendent.
- Property of Fleming County Schools will be inscribed on the back of the monument.

Monument Park Location

The superintendent will identify a suitable location for Monument Park that is visible and accessible to the general public, while also ensuring protection of the monuments from vandalism. The location must be able to accommodate numerous monuments and be handicap accessible. Prior to naming location, the superintendent will present the location to the board of education for final approval. Monument Park will be located on the campus of Fleming County High School

Monument Park Ceremony

The Monument Park Ceremony shall be held each year in conjunction with a home athletic event for any area of induction. Induction into Monument Park is not restricted to only athletic accomplishments. The induction ceremony shall be done at halftime of said game. The Inductee will be notified by August 1st if selected for the current year's class.

Monument Park Nomination Form

The Nomination form must be submitted to the Superintendent's Office by February 15th. The SBDM approval form must be submitted to the Superintendent's Office by March 31st. Notification of induction into the Monument Park Program will be announced by August 1st, by the Chair of the Fleming County Board of Education.

A completed nomination form must be accompanied by three letters of recommendation, submitting documentation (published or printed materials, photographs, videos, or any other materials that may help deliberation) and a signed petition with at least 100 signatures.

To be considered, a candidate must meet the following requirements, as appropriate to his/her particular field of distinction. The SBDM, the Superintendent, and Superintendent's Ad Hoc Committee, and Board of Education will consider successful compliance with these criteria as part of an applicant's overall nomination. Meeting this criteria alone will not guarantee induction into the Monument Park recognition program.

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- An individual who has distinguished him/herself in a national volunteer or philanthropic capacity in such a way that those efforts had a measurable impact on society, or if the individual received national recognition for their efforts.
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Name of Nominee: _____

Nominee Address: _____

Year Graduated from Fleming County High School or Fleming County Schools: _____

If candidate graduated from another school within Fleming County Schools, prior to consolidation, please provide school: _____

Field of Achievement: _____

Individual/Group Submitting Nomination: _____

Address: _____ City, State Zip: _____

Signature: _____ Date: _____

Nomination Statement: please be specific with achievements. Use additional pages as needed.

Please attach a suitable photograph for reproduction.