

FLEMING COUNTY SCHOOLS

FLEMING COUNTY PERFORMANCE ACADEMY



2020-2021 Framework

The vision of Fleming County Schools is to become a District of Distinction.

SECTION 1: OVERVIEW

District Mission Statement

The mission of Fleming County Schools is to unite with family and community to provide an equitable, high quality education that meets the needs of each student in a caring and safe learning environment, which will ensure that students become successful through life.

District Vision Statement

The Fleming County School District vision is to become a District of Distinction.

District Beliefs

We believe...

- Continuous improvement is essential to stakeholder empowerment.
- A world-class education is essential to college & career readiness.
- Connected and efficient systems are essential for 21st Century teaching and learning.
- Parent and community engagement are essential for student success.

Equity Statement

All Fleming County Schools' students deserve the right to a free, safe, personalized, and equitable education without barriers and prejudice. All staff are responsible for creating the best learning environment, experiences, and opportunities that will lead to all students becoming college, career, and life ready.

Goals, Objectives and Action Plan

Goals

- To design and implement an intentional outreach and recruitment program that convinces home school students to make Fleming County Schools, on-site or virtual, their school of choice for education.
- To clearly align the student type, considering student life issues and academic performance measures, with the proper recruitment approach.
- To establish and maintain an onsite presence as a support system for all re-enrolled students at all school campuses.
- To deliver enrollment and school information to students in a timely manner.
- To create an awareness of incentives, certificates, technical and academic programs which are available and achievable through Fleming County Schools campuses

Our marketing materials and recruitment activities will convey the message that all programs are open to all students without regard to race, color, national origin, and gender or disability status. Information about college and career readiness opportunities will be available to all potential students either on-site or through the Fleming County Performance Academy.

Objectives

- To attain our outreach and recruitment goals
- To build relationships with stakeholders to ensure strong communication about Fleming County Schools.
- To increase student enrollment
- To be a source of college, career and life readiness options and related information
- To identify early intervention opportunities to ensure college, career and life readiness
- To develop prospect lists for follow-up and more personalized recruitment
- To increase the usage of technological methods and approaches for outreach and contact assignments
- To ensure a virtual option for students who may have various barriers preventing them from on-site learning.

Action Plan

- Publicize FPCA enrollment information no later than June 1st of the current year.
- Meet face-to-face with prospective students and parents/guardians.
- Provide an open-house for registration during the summer - prior to the start date of FPCA
- Organize and facilitate face-to-face meetings throughout the school year, a minimum of three so that enrolled students and parents/guardians can meet with online facilitators.
- Identify one key contact at the district level to work closely with students/parents/guardians.

Overview

The Fleming County Performance Academy (FPCA) is designed to provide traditionally home-school students an opportunity to earn an accredited education virtually or through blended learning opportunities. On occasion, a student who is considered a traditional student, the student is currently enrolled in a public school, will be allowed to enroll - if the student has a documented current barrier, health impairment or social-emotional factors. FPCA's curriculum is based on the Fleming County Schools approved accredited curriculum and the student's success plan. The curriculum is personalized for each student - based on the student's needs, goals, and aspirations.



SECTION 2: GENERAL ENROLLMENT INFORMATION

Tuition

There will be no charge for classes for students who are residents within Fleming County. For students out of district, Fleming County Schools will follow our attendance contract. According to a schedule adopted by the Board, a nonresident student shall be charged a tuition fee, equivalent to SEEK, unless the student's district has signed a reciprocal agreement. Fleming County Board Policy (09.124)

COVID-19 and Future Pandemics

The Fleming County Performance Academy was created to serve the various needs of students. As we have learned, schools will need to quickly adapt to the many changes confronting society in future years. With that in mind, the Fleming County Performance Academy must remain flexible to accommodate the various needs of students as a result of COVID-19 or future pandemics, while still maintaining the rigor and integrity of this virtual learning environment. Enrollment requirements listed in this handbook may be waived on a case by case basis due to COVID-19.

Start Date: Tuesday, September 8, 2020 (subject to change due to COVID-19)

The Fleming County Performance Academy will begin courses on the Tuesday immediately following Labor Day during the academic year (subject to change). Students who wish to participate in FCPA must enroll during open enrollment (Fall Semester) and open enrollment (Spring Semester-*for transfers or new students only) of the current academic year - to meet academic expectations required by Fleming County Schools. All students enrolling in FCPA must complete the application process and fill out all enrollment forms as required by the district.

Enrollment Requirements (*Elementary and Middle School*):

Student acceptance into the Fleming County Performance Academy is contingent upon the decision of the admission committee and the principal must provide final approval before admission.

- Students who are currently enrolled in any public school must:
 - Students who are currently enrolled in any school in Fleming County Schools must first have approval for transfer from the school's principal.
 - Have a current barrier, health impairment, socio-economic or social-emotional factor. All individual needs will be reviewed on a case by case basis.
- Students who have never been enrolled in a public school must meet the following requirements:
 - Submit to diagnostic testing to determine grade placement

* All students who are enrolled in the Fleming County Performance Academy must complete **ALL** requirements outlined in the BRIDGE Performance Indicators

* Students who are **enrolling** in FCPA (Fall Semester) must do so during application open enrollment dates during the current academic school year.

* Students who are enrolling in FCPA (Spring Semester-transfers only) must do so during application open enrollment dates during the current academic school year.

*Flexibility of admission to FCPA will be considered on a case by case basis due to COVID-19 concerns.

Enrollment Requirements (High School):

Student acceptance into the Fleming County Performance Academy is contingent upon the decision of the admission committee and the principal must provide final approval before admission.

- Students who are currently enrolled in any school in Fleming County Schools must first have approval for transfer from the school's principal.
- Flexibility of admission to FCPA will be considered on a case by case basis due to COVID-19 concerns.
- Students who are currently enrolled in any public school must meet the following requirements:
 - Must meet the requirements to be College and/or Career Ready at the time of graduation.
 - Meet required traditional seat time in courses that are aligned to College and Career preparedness
 - Must complete the state minimum 22 credits to graduate.
 - Students who are currently enrolled in any public school must meet the following requirements:
 - If there is a severe health impairment:
 - Must have a physicians medical note
 - The medical impairment must be well documented
- Students who have never been enrolled in a public school must meet the following requirements:
 - Submit to diagnostic testing to determine grade placement
 - Must complete the required 22 credits to graduate

Students who wish to participate in the traditional graduation must complete the minimum 22 credits as outlined by Fleming County High School and Fleming County Schools.

* All students who are enrolled in the Fleming County Performance Academy must complete ALL requirements outlined in the BRIDGE Performance Indicators

* Career and Technical Education courses MAY require seat time and performance assessment, pending selected pathway.

* Advanced Placement courses MAY require seat time and performance assessment, pending completion.

Students who are enrolling in FCPA as a high school student must do so by open enrollment of the current academic school year. * Students who are enrolling in FCPA (Spring Semester-*transfer only) must do so by spring open enrollment of the current academic school year.

College/Career Readiness Enrollment Requirements

All FCPA students, to remain enrolled, in all grades, must show progression toward becoming college/career and life ready as defined by the Kentucky Department of Education and the Fleming



County Board of Education. This means, but not limited to, meeting grade level proficiency on all state assessments, meeting grade level BRIDGE Performance Indicator requirements, etc.

To be enrolled in FCPA after grade 11, the student must be college or transition ready as defined by the Kentucky Department of Education. This means that a student must have met a benchmark on ACT and/or have earned an Industrial Certification (that meets Kentucky's Transition Readiness requirements).

Students in grade 12, must be college and/or career ready before enrollment.

Students who are not ACT ready by Grade 10 (based on MAP or a practice ACT), will be required to take Panther Prep *on campus* as outlined by Fleming County High School.

All FCPA students in grades 9-11 will be required to virtually participate in the *ACT Ready Program* at Fleming County High School each day. Students who fail to participate virtually in the daily program, for more than five days, will be required to take the *ACT Ready Program* on campus.

In order to be eligible for KEES funding, students must complete a minimum of 5 credits per year.

Online Facilitator Duties:

- Teacher point of contact for assigned virtual students
- Be available during planning and after school set times via phone, email, Remind 101, etc.
- Bridge communication with virtual families and the district
- Keep a log of interactions, tutoring, etc. to submit at the end of each nine weeks
- Offer tutoring on a weekly basis and as needed throughout the virtual coursework
- Log grades into Infinite Campus
- Submit a list of students failing at the end of each semester.
- Other duties as needed throughout the year.

Student Requirements:

Step 1: Complete online Fleming County Performance Academy Admission Application

Step 2: Submit transcripts, current grade report, and special programs documentation

Step 3: Schedule initial meeting/conference with Fleming County Performance Academy Committee (for enrollment and grade classification)

Step 4: FCPA will notify students of acceptance into the program. At that time, all enrollment paperwork (including a copy of Birth Certificate, Social Security Card and Immunization Records)



- Any incomplete or incorrect information on any enrollment form may void enrollment
- Enrollment is conditional based on the release of records from the previously enrolled district

*If your child currently has an IEP the ARC team will meet to determine what and how services will be provided.

Student Classification (High School):

Full-time *Virtual Diploma Seeking*: Students taking a full load of virtual courses (7 per year) and are following the Fleming County Schools and Kentucky Department of Education graduation requirements. Students must be either a College or Career Pathway student, graduating with the correct 22 credits.

Full-time *Blended Diploma Seeking*: Students taking a full load of virtual and traditional (in-class) courses (7 per year) and are following the Fleming County Schools and Kentucky Department of Education graduation requirements. Students must be either a College or Career Pathway student, graduating with the correct 22 credits.

Student Eligibility:

Students will be determined eligible to participate in extracurricular activities on a weekly basis if they:

1. All students must show login activity and complete progress requirements on the day (or on Friday for weekend activities) of a scheduled game or practice or they will not be allowed to participate that day. Exceptions to this policy include doctor's statements, school-sponsored activities, and activities pre-approved by the principal and athletic director. Students are to be present at school on the next school day following a game or a practice activity. To maintain eligibility, any absence or tardy must be excused. Students who fail log activity on the next school day after an extracurricular activity will not be allowed to participate in the next event of that extracurricular group.
2. To maintain eligibility, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher's online facilitator.
3. Where applicable, meet any requirements set by the appropriate sponsoring or governing organization.
4. Students may be ineligible for certain rewards that are specific to seat time attendance requirements.

Students will not be permitted to participate in extracurricular activities (including school dances, prom, Senior Field Trip, etc.) if:

- A. To be eligible to participate, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher’s online facilitator.
- B. They accumulate 5 or more consecutive days of inactivity in the learning management system

STUDENTS WILL NOT BE ABLE TO PARTICIPATE/WALK IN GRADUATION IF THEY ARE NOT MAKING SATISFACTORY ACADEMIC PROGRESSION AS DEFINED BY THE ONLINE FACILITATOR

FLEMING COUNTY HIGH SCHOOL COURT GUIDELINES

Fleming County High School provides three events throughout the year in which students may be voted on by students and/or faculty staff and recognized as members of a court or king/queen. The requirements for these activities are as follows:

Homecoming Court

Deadline: September 15 (subject to change)

- 3.0 Cumulative/Weighted GPA from previous school year
- To be eligible, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher’s online facilitator.
- During the current school year students must have ZERO discipline referrals.
- **EXCEPTION:** If a student has ONLY ONE discipline referral with the resolution of ISD or after school detention, that student may complete 6 school-based community service hours, during after school hours. *(A community service documentation form must be turned in to administration. Forms can be found in the office.)*
- All other additional school requirements must be met.

Mr. or Miss Fleming County Court

Deadline: January 1 (subject to change)

- 3.5 Cumulative/Weighted GPA
- To be eligible, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher’s online facilitator.
- During the current school year students must have ZERO discipline referrals.
 - **NO EXCEPTIONS**

Prom Court & Prom Servant

Deadline: February 1 (subject to change)



- 3.0 GPA Cumulative/Weighted GPA
- To be eligible, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher’s online facilitator.
- During the current school year students must have ZERO discipline referrals.
- **EXCEPTION:** If a student has ONLY ONE discipline referral with the resolution of ISD or after school detention, that student may complete 6 school-based community service hours, during after school hours. *(A community service documentation form must be turned in to administration. Forms can be found in the office.)*
- All other additional school requirements must be met.

Senior Trip and 8th Grade Trip

- To be eligible, students must be making satisfactory academic progress and meeting calendar benchmarks as determined by activity in the Fleming County Performance Academy learning management system and by the teacher’s online facilitator.
- During the current school year students must have ZERO discipline referrals.
- **EXCEPTION:** If a student has ONLY ONE discipline referral with the resolution of ISD or after school detention, that student may complete 6 school-based community service hours, during after school hours. *(A community service documentation form must be turned in to administration. Forms can be found in the office.)*
- All other additional school requirements must be met.

Other Recognitions/Awards/Extracurricular (All Schools)

Each school may have specific requirements for additional recognitions/awards/extracurricular activities. Students are encouraged to speak with the school’s principal prior to enrollment into FCPA, to ensure eligibility if they are interested in specific recognitions/awards/extracurricular activities.

SECTION 3: PREPARING FOR STUDENT SUCCESS

Student Success Plan

The purpose of the Fleming County Performance Academy is to provide each student an opportunity to learn and grow, virtually or through blended learning experiences and opportunities based on the student’s goals, needs, and aspirations. Prior to the start of the FCPA school year, the student will work closely with an online facilitator to create a Student Success Plan annually outlining courses, BPI requirements, and deadlines. The Student Success Plan will be updated at each open-house throughout the school year - focusing on needed interventions, improvements, or opportunities for accelerations.

Course and Credit Requirements

Pupils who transfer from a non-accredited school/institution (including Homeschool) may be required to take an assessment from the previous grade to determine grade placement or course credit. (08.22 Promotion and Retention)

High School Credit and Grade Level Classification Requirements

Course Subject	Credits
English	4
Math	3.5
Science	3
Social Studies	3
Health/PE	1
Arts/Humanities	1
Elective	Varies
Total	Required Course Credits and Elective Credits must equal 26 to receive a regular, accredited Fleming County High School Diploma.

Grade Level	Earned Credits
Graduate	26 cumulative credits
12	19 cumulative credits
11	12 cumulative credits
10	5 cumulative credits

Pacing and Attendance Requirements

Fleming County Performance Academy (FCPA) allows students flexibility in the amount of time spent on schoolwork. FCPA views students' success in terms of performance mastery, not attendance hours; however, there is a correlation to student success in this virtual program. The following chart represents typical hours required to achieve performance mastery in a full caseload.

Grade Level	Yearly Hours	Suggested Weekly Hours	Suggested Daily Hours
K-2	720	20	4
3-5	900	25	5

6-12	900-1080	25-30	5-6
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Students who are not meeting required attendance requirements and course progression will be dropped from FCPA and enrolled in a traditional setting. Parents and guardians are encouraged to track student progression daily and notify the online facilitator immediately should the student fall behind. FCPA requires consistent parent/guardian monitoring.

**Students MUST complete Part A courses during Semester A. A student is permitted to work ahead on Part B Courses IF all Part A courses are completed.*

Absence/Inactivity

A student is considered inactive if he/she does not log into an enrolled course for more than 10 consecutive days. A student must log in and submit work within the 10-day window after the Start Date. Regular online attendance, including logging in regularly and maintaining required pacing in Fleming County Performance Academy (FCPA) is required to remain enrolled. Students who cannot participate due to illness must follow the procedures listed below to notify FCPA of the situation and the timeline for the returning to expected school activity levels.

Students must be regularly engaged with their courses and submitting assignments according to course schedules to be successful online students with Fleming County Performance Academy. Inactivity is always a concern and will be monitored by the online facilitator and Chief Academic Officer.

If a student exhibits signs of inactivity, the online facilitator, school administrator and/or the Chief Academic Officer will make multiple attempts to reach out to the student and/or parent/guardian.

- If the student and/or parent/guardian is unresponsive to these attempts, an official warning letter will be sent.
- If the student and/or parent/guardian do not respond to this letter, a final letter will be sent, and the student will be administratively withdrawn from all courses and the program.
- Students who are administratively withdrawn will not be eligible for enrollment in future academic years

Technology Requirements

To successfully complete courses, access to a desktop or laptop computer with reliable broadband internet access is required. Computers are not provided. Lessons and assessments will not load correctly on mobile devices such as tablets and cell phones. Students third grade and up are required to have access to the internet and devices. Primary students will have paper options; however, still need to be able to access virtual learning sessions with their facilitator.

Course Prerequisites

Students must meet all course prerequisites outlined by guidelines established by Fleming County High School.

Standard Grading Scale

All students enrolled in Fleming County Performance Academy will adhere to the Fleming County Schools Grading Policy.

Percent	Grade	Quality Points
90-100%	A	4.0
80-89%	B	3.0
70-79%	C	2.0
60-69%	D	1.0
59% and below	F	0

Course Promotion

To be promoted to the next semester of a course in all grades, a passing grade of D or higher in both semester 1 and 2 of the courses must be earned.

Course Credit *(High School)*

High School credit is earned on a semester basis. For students to move to the next course level, full course credit must be earned in the previous semester and in the prerequisite course.

GPA and Class Rank *(High School)*

All courses taken at the high school level will be calculated into the student's grade point average (G.P.A.). Grade Point Averages for students who are enrolled in FCPA will be included in class rankings.

Academic Integrity Definitions

Cheating: The use of another person's work in an attempt to gain an unfair advantage.

Examples of violation of the Academic Integrity Policy include, but are not limited to, the following:

- Copying a classmate's work. This may be an answer to an essay question, any written assignment, or an entire exam.
- Copying from course feedback provided by the school.

- Copying answers to exams found in other sources (such as entering the question into a search engine and copying the response found online).
- Using online translators for assignments in language courses.
- Cheating occurs when you knowingly submit the work of another individual and claim the work as your own. When you submit an exam or assessment, this signifies your claim to the contents as original work.

Plagiarism: The use of an author's work with a lack of acknowledgement of the source of that work.

Examples of plagiarism include, but not limited to, the following:

- Quoting work from an outside source without proper citation and attribution.
- Improper paraphrasing of another person's work-maintaining the original text with little alteration or rewording and/or citing the source.
- Copying information from a book, play, speech, article, website, or other written or spoken work without proper citation.

Academic Integrity Violations

At the discretion of the instructor and administration, depending on the nature of the offense, the student's grade or ability to earn credit for the course may be affected. All students who violate the principles of academic integrity will be reprimanded according to the following guidelines:

- **The first incident** will be handled between the teacher and the student; the teacher will provide additional instruction as to what constitutes plagiarism and/or cheating via phone and email. The Chief Academic Officer will be informed.
- **A second incident** will result in a phone call to the student and parent/guardian from the Chief Academic Officer providing additional instruction and feedback regarding the incident. The student will receive a zero on the assignment, with no opportunity to make up the work. The incident will be noted.
- **A third incident** will result in a meeting with the student, parent/guardian, administrator, and Chief Academic Officer. This incident may result in the student being removed from the Fleming County Performance Academy courses with loss of credit and denied readmission.

Course Failure and Repeat Credit

Successful completion of courses with Fleming County Performance Academy (FCPA) signifies that students have learned and mastered the specific course objectives as established within each course. FCPA standards require that when credit is issued, or a course is successfully completed, students are prepared for the next level. For students to advance to the next level or to receive credit, the following will be enforced:

- Students are permitted to redo assignments and retake assessments as needed on a case by case basis.
- Students are permitted to retake failed courses in which a D has been earned.

- Failed course will be recorded as an F on the student’s transcript, and a zero-quality point will be computed for the course in determining GPA.
- Courses required for graduation must be retaken if failed and must be passed before being eligible to graduate.
- Other considerations regarding the grade retake policy:
 - All course attempts will be recorded on the transcript.
 - No grade retake offered during summer school.
- Where the identical course is not available for any reason (for example, the identical course number may no longer be offered or is not available in the consecutive term) a student will not be permitted to utilize grade retake.

NO PASS/NO DRIVE (KRS 159.051)

If a student, age 16 or 17 is determined to be academically deficient each semester (see chart below), he/ she will not be eligible for the privilege to operate a motor vehicle. Reports to the Transportation Cabinet will be made at the end of each semester for students, age 16-17 who did not pass that semester. *Any student who is applying for an initial driving privilege of any type on or after August 1, 2007, must get a verification form from the counseling office at the school or from the Director of Pupil Personnel at the superintendent’s office before going to the clerk’s office to apply for a driving privilege.

Chart 1: Academic Deficiency (as recommended by KDE)	
Courses Per Semester or Trimester	Number of Courses Student Would Need to Pass to be Compliant
4	3
5	4
6	4
7	5
8	6

Objectionable Materials

Fleming County Performance Academy recognizes that parents/guardians come from different backgrounds, have different beliefs and values, and at times, wish to restrict access to certain information from their child.

- If a parent/guardian finds objectionable material, he/she should contact the online facilitator via school email.
- The online facilitator will listen to the concern and consult with the Chief Academic Officer. The Chief Academic Officer will determine if an alternate lesson/plan is necessary to meet the lesson objectives.
- The assessment for the lesson must be completed to show that the objectives have been met.

SECTION 4: Fleming County Digital Learning Guiding Principles

To ensure that digital learning resources, online courses and blended learning courses meet or exceed the criteria for high quality traditional instruction, these five Guiding Principles have been established:

- A highly qualified teacher in the school (and/or district) reviews and endorses digital content.
- A highly qualified teacher or content mentor stewards student learning performance and demonstrated mastery.
- Learners have access to highly qualified teachers, content coaches, or professionally recognized masters in the course field, as mentors in their digital learning experience.
- Student learning experiences are personalized based on the following: student's diagnostic data, learning style, and learning needs which allow for student choice, voice, and pace.
- Effective teaching practices prescribed by [Fleming County Schools CEP](#) apply equally to digital learning experiences.

Content

- Course content is aligned in scope and sequence to the Kentucky approved academic standards for each digital learning resource, online and blended learning course. When appropriate, these resources and courses align with Kentucky course descriptions and bear course code assignments established by 704 KAR 3:540.
- *Content may be obtained from a vendor, built by a highly qualified content teacher, or a combination of both.*

- *Online or blended courses, not from an accredited or approved source, are reviewed by a local review committee (content specific highly qualified teacher, administrative designee, district technology coordinator designee and a curriculum/instructional coach if available) before enrolling students in the courses.*
- *Basal textbooks (print or digital) follow state guidelines of review and notification as established in KRS 156.395-476 and 704 KAR 3:445. (Does not apply to supplemental.)*
- A content appropriate, highly qualified teacher reviews and endorses all digital learning resources, online and blended course content.

From [704 KAR 3:303](#), Required Program of Studies: A high school graduation credit may be awarded in either of two ways: Carnegie Units (defined as at least 120 hours of instructional time in one subject) **OR** performance-based credits, defined at the local level regardless of the number of instructional hours. Districts and schools are accountable for making sure that each student's educational program includes the minimum content standards as specified in Kentucky's Program of Studies and provides the student with the opportunity to learn the standards including appropriate support based on the individual learning needs of a student.

Performance-Based Credit

Performance-based credits refer to credits earned by a student outside of the traditional structure of a 120-hour instructional course. In order to award such credits, districts must establish a policy for a performance-based system that:

- provides procedures for developing performance-based credit courses
- identifies related performance descriptors and assessments
- establishes grading and reporting procedures
- specifies content standards as addressed in Kentucky's Academic Standards
- identifies the extent to which end-of-course assessments will be used
- allows for students to demonstrate proficiency and earn credit for learning acquired outside of school or in prior learning experiences
- allows students to pursue internships, cooperative learning experiences and other learning experiences in the school and community

Performance-based credit may be awarded for these types of courses:

- course work that allows satisfactory demonstration of learning
- course work that constitutes satisfactory demonstration of learning in a course for which the student failed to earn credit when the course was previously taken
- standards-based portfolios, including senior year or capstone projects
- standards-based online or other technology-mediated courses
- standards-based dual credit or other equivalency courses
- standards-based internship, cooperative-learning experience or other supervised learning experiences in the school and the community

For more information please visit: <https://education.ky.gov/educational/AL/pbc/Pages/default.aspx>

Digital Pedagogy

- If an online course has been assigned to a highly qualified teacher, then a building level course steward may oversee the implementation of the course if provided within the school building.
- Teacher course stewards are trained in the delivery of online/blended learning embedding the principles of Characteristics of Highly Effective Teaching and Learning (CHETL) and the Fleming County Certified Evaluation Plan (CEP)
- Online courses have components that provide access to the course content anytime, anyplace and at the student's own pace.
- Students taking an online course or blended learning course have access to a highly qualified teacher or content mentor for two-way communication, collaboration, questions and/or tutoring.

Technology Readiness

- Schools implementing online/blended learning provide adequate facilities and tools to students and teachers in order to facilitate successful learning experiences (e.g., labs, stations, 1:1, BYOD, adequate wireless access, Learning Management System (LMS), etc).
- The development of digital citizenship skills for students and teachers prior to and during online or blended learning experience is an integral part of technology readiness.

Leadership and Governance

- The local board of education and/or the school-based decision making (SBDM) council establishes appropriate school and district policies and frameworks governing online course enrollment, parameters, course credits, etc.
- Course providers are accredited institutions approved by Kentucky-recognized accreditation organizations.
- Vendors of comprehensive online programs, course providers and digital learning resource vendors provide evidence that their products are congruent to Kentucky's course review criteria.
- School and district leadership coordinate academic programs, advising, and counseling to align with best practices.
- When a personalized learning path is appropriate for student(s), schools and districts cooperate with other schools and districts to offer digital course experiences for programs available at one school, but not at another
- School and district leaders use data-driven processes to evaluate instructional delivery of programs using best practices
- This includes data derived from assessments, observation data, student and teacher evaluations, and clinical performance data

- Principals, Chief Academic Officer, Assistant Superintendent and Superintendent monitor faculty and staff performance to ensure quality digital learning instruction.
- Teachers are certified in appropriate areas of instruction in Kentucky
- Principals, Chief Academic Officer, Assistant Superintendent and Superintendent provide opportunities for professional development and training for online and blended learning instruction as technology and digital pedagogy evolve

Assessment System

- Schools and districts regularly evaluate their assessment system to reflect college and career readiness goals for online and blended learning student proficiencies and gap reduction (e.g. assessment data points include comparison data of digital and non-digital student data, performance data, and gap data)
- Assessment systems for digital learning programs provide useful data and feedback loops that measure teacher effectiveness, student proficiencies, and program quality and include but are not limited to the following elements:
 - Observational evaluations (teacher, student, teacher supervisor, principal)
 - Completion of FCS Benchmarks, MAP and ALL Required State Assessments
 - Test scores, performance-based assessments, project-based assessments, problem-based performance, etc.
 - Community-based needs assessments
 - Faculty meeting minutes, Professional Learning Community (PLC) minutes, student council data, public feedback
 - Completion of Bridge Performance Indicators
 - Feedback loop to address personalization of learning path, remediation, acceleration, school improvement planning, Response to Intervention (RtI), and planning.

Fleming County Performance Academy Student/Guardian Contract

All students enrolling in the Fleming County Performance Academy must adhere to the following:

Completing Coursework

- Maintain adequate log-on time, submit assignments on time and keep in close communication with the Teacher Point of Contact. To be successful, students must have regularly scheduled time and opportunity to study and the self-discipline to stick to the schedule they establish.
- Students must have regularly scheduled access to an Internet-connected computer.
- Pass ¾ of courses attempted per grading period.
- Maintain frequent communication with FCPA personnel.
- Submit assignments and take exams on the schedule designated by the FCPA instructor.
- If a student is making an unsatisfactory progress and improvement plan will be implemented and the student will be required to report to the assigned location for additional support and supervision. Students who come in for assistance will be escorted to the designated area and supervised at all times.
- If a student is coming on site for any reason, they must schedule an appointment with their online facilitator due to required safety guidelines.

Testing

- All full-time, Kentucky residents, diploma seeking students will be required to cooperate with school officials and participate fully in all county and state mandated testing.
- Report to designated school or off-campus sites for unit and final exams, MAP, Benchmark, and State testing.
- All assessments will be monitored by school officials.

Academic Dismissal

Students may be withdrawn from Fleming County Performance Academy if he/she does not comply with the listed expectations of the program.

Out of District

- Kentucky students not residing in the Fleming County school district may enroll as long as their resident district signs a non-resident contract with Fleming County Schools.
- If there is no contract on file with a student's resident district, parents may work with FCPA to pursue the agreement. Enrollment in FCPA program prior to Fleming County receiving the contract implies parent/guardian will assume enrollment costs if the agreement does not take place.

Parent/Guardian Responsibilities

- Parent/guardian shall provide support/supervision to help ensure the student is meeting FCPA expectations.

I have read and understand the above requirements of the FCPA program. In addition, I understand any incomplete or incorrect information on any enrollment form may make this contract null and void.

(Signature of applicant)

(Date)

(Signature of parent/guardian)

(Date)

